



Please fill in the form using a ball point pen and send to your organisation. Payments will be collected by:

allpay.net Limited
Fortis et Fides
Whitstone Business Park
Whitstone
HEREFORD HR1 3SE

Instructions to your Bank or Building Society to pay by Direct Debit.

allpay.net Limited's Originator's identification Number.

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Name(s) of Account Holder(s).

This is not part of the instruction to your Bank or Building Society. Please complete the address and telephone number of the person paying the direct debit.	
Address:	
Postcode:	
Telephone:	Ref:

Bank/Building Society account number.

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Branch Sort Code.

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Name & full postal Address of your Bank or Building Society.

To: The Manager	Bank/Building Society
Address	
Postcode	

Instruction to your Bank or Building Society.
Please pay allpay.net Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with allpay.net Limited and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)
Date

allpay.net Limited Reference Number.
For Official use only

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Banks and Building Societies may not accept Direct Debit instructions on some types of account.

This Guarantee should be detached and retained by the Payer.



The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change allpay.net Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by allpay.net Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

Telephone 0870 240 2953

Direct Debit Payment Details

Reference number			
1 st Payment Amount		Date of 1 st Payment	
Subsequent Payments		Next Due Date	
Frequency of Payment			
Area office (if applicable)			
Date of entry onto allpayConnect / Webconnect			
Please enter the details of the customer, if different from those of the bill payer overleaf:			
Name			
Address			
Post Code			

Payments will be collected on behalf of :

**Weslo Housing Management
66 North Bridge Street
Bathgate
West Lothian
EH48 4PP**