

**MINUTES of the SPECIAL GENERAL MEETING of WESLO HOUSING MANAGEMENT
("the Company") held at 66 North Bridge Street, Bathgate
on Wednesday 19 July 2017**

Present: Peter Robson, Chairman
Mike Bruce, Chief Executive
Mike Crozier, Operations Director
Douglas Drummond, Finance Director
Kate Dewar, Community Director
Brenda Higgins, Community Director
Margaret McIntyre, Community Director
Eileen Porter, Tenant Director
Jim Porter, Tenant Director
Colin Torrie, Tenant Director

In Attendance: Janet Hamblin, RSM, Auditors
Jennifer Alexander, Scott-Moncrieff
Donna Henderson, Staff Observer
Ina Marshall, Corporate Services Manager
Alison Dunsmore, Corporate Services Administrator
Heather Harvey, Corporate Services Administrator

Apologies: Andrew Balfour, Tenant Director

Item	Action
1. <u>Chairman</u>	
	Peter Robson was appointed Chairman for the purposes of the meeting.
2. <u>Notice and Quorum</u>	
(a)	It was noted that a quorum was present and the meeting could accordingly proceed to business.
(b)	The Chairman produced to the meeting a notice (the " Notice ") convening the meeting. The required 21 days' notice having been given, and with the consent of all the members present, the Notices were taken as read.
(c)	The Chairman welcomed Janet Hamblin of RSM and Jennifer Alexander of Scott-Moncrieff. Donna Henderson as staff observer.
3. <u>Declaration of Interests</u>	
	The Chief Executive declared he is a member of the Board of Weslo Initiatives, the subsidiary company of Weslo Housing Management and a Board member of Theatre Objectiv.
	The Finance Director declared that he is a member of the Board of Weslo Initiatives, the subsidiary company of Weslo Housing Management.

Item**Action**

Brenda Higgins declared that she is the Chair of the Board of Weslo Initiatives, the subsidiary company of Weslo Housing Management, she is also a Board member of YPeople in Glasgow and Wishaw and District Housing Association.

Kate Dewar declared that she is Chair of PACT, a subsidiary organisation of Fife Housing Association also a Director of the Board of Fife Housing Association and a Trustee of The Lintel Trust.

Margaret McIntyre declared that she is Advisor to the Board of Compass Christian Centre.

4. Special Resolution

The CE asked the Board to agree the constitutional change discussed at the away day on 1 March 2017.

- Article 7(a) to be amended to replace "four" with "two" so the clause will read 'a maximum of two tenants of houses owned by the Company'
- Article 7(c) to be amended to replace "five" with "seven" so the clause will read 'a maximum of seven representatives of the general community'
- Article 10 to be removed altogether as it does not afford the protection we thought it did.

All present agreed the change.

EP indicated that she was standing down and the OD advised that AB has previously indicated he would also stand down. The Chair thanked EP for her contribution over the years and wished her well. EP left the meeting.

The CE indicated that PR was standing down as Chair. PR nominated KD Vice Chair, as his replacement, JP seconded and KD was voted Chair.

KD thanked PR.

5. There being no other business, the Chair declared the meeting duly closed.