



**WESLO SCRUTINEERS**

**Minutes of the above meeting held on Wednesday 11 April 2018**  
**Bathgate Office at 6.00pm**

**Present from Weslo:** Liz White, Housing Manager  
 Caroline Polson, Assistant Housing Manager  
 Nicola Hughes, Housing Officer

**Tenants:** Kenneth Redmond – Uphall  
 Graham Lawson – Armadale  
 Eileen Porter – Bathgate  
 Jim Porter – Bathgate  
 Joyce Cameron – Uphall  
 Derek Grierson - Bathgate  
 Gillian Fraser - Bathgate

**Guest:** Tony Kelly - TPAS

		<b>ACTION</b>
<b>1</b>	<b><u>Apologies for Absence</u></b>  Colin Torrie Janette Wallace Robert McCulla	<b>NH</b>
<b>2</b>	<b><u>Minutes of Previous Meeting</u></b>  The previous meetings minutes were distributed.	<b>LW</b>
<b>3</b>	<b><u>Launch of Scrutineers</u></b>  Liz distributed the proposed article for the newsletter which will be the centre page feature to launch the scrutineers. This was well received.  The icon branding was agreed via an email vote that was sent out to all members. The branding was changed slightly to incorporate a lighter blue and the tick was changed to gold. This was due to the	<b>LW</b>

	<p>proposed colours not working as well as thought. Your Voice text was also added to the bottom of the icon. On sending out 4 options of the icon no one commented so it was agreed that this would stay as part of the icon and the most popular icon chosen to represent the Scrutineer Brand.</p> <p>The newsletter is due to go out on 24-29 April 2018.</p>	
<b>4</b>	<p><b><u>Drop In Sessions</u></b></p> <p>Names were put into a hat for volunteers for the drop in sessions for Bathgate and Whitburn. The lucky names were:  Bathgate – Derek and Robert (Standby Jim)  Whitburn – Kenneth and Eileen (Standby Janette)</p> <p>Gillian advised that she would be able to make the Tuesday session if need be.</p> <p>Nicola and Caroline will arrange a role playing training session before the dates.</p>	<b>NH/CP</b>
<b>5</b>	<p><b><u>Team Building Activity</u></b></p> <p>Tony gave a team building exercise since there were new people on the group, both staff and tenants. Everyone answered an ice breaker question.</p>	<b>TK</b>
<b>6</b>	<p><b><u>Scrutiny Framework</u></b></p> <p>Tony advised that for Scrutiny to work fully there must be a set of rules drawn up regarding behaviours and outcomes.</p> <p>Tony gave a brief talk on outcomes of the scrutiny group - Role of the group, work planning, section and membership, reporting to and fitting to current Performance Management structures, support and training and approval by tenants, customer and board.</p> <p>Tony advised that the framework would not work at the moment until the scrutiny panel is fully up and running. Tony advised that tenants need to be aware of the commitment and expectations of being a scrutiny member.</p> <p>Liz asked about the membership of the group. Currently the annual</p>	<b>TK</b>

	<p>visits that are being carried out by the Housing Officers are raising a lot of interest in the Scrutiny group. To enable the group to move forward, it was agreed that there would be no new members to the scrutiny group. New members will still be invited to attend TPC meeting.</p> <p>It was agreed that once the project of the handbook was completed there could be opportunities for change within the scrutiny group.</p>	
<b>7</b>	<p><b><u>New Tenant Survey</u></b></p> <p>Discussion took place regarding the questions and how those who don't have access to computers could access it. It was agreed that it will be available on Survey Monkey and hard copies will be used if need be. The survey will be on the Weslo Website and will be promoted through Facebook as well as included in the Newsletter.</p>	<b>TK</b>
<b>14</b>	<p><b><u>Any Other Business</u></b></p> <p>The next meeting will be on 23 May 2018 at the Bathgate Office.</p>	