



Weslo Housing Management

Application For Sublet of Tenancy

1. Current tenant requesting to sublet

Title (Mr/Mrs/Ms/Miss) delete as appropriate	
Name	
Address	
Post Code	
Home Tel. No	
Mobile Tel. No	
E-mail	
Name and Address of Employer (if applicable)	
Work Tel No	

Details of everyone living at this address (including you)

Name	Relationship to You	Date of Birth

Reason for sublet

Do you intend to live in the house after the sublet

Yes No

If no, please give your forwarding address so we can contact you regarding any outstanding tenancy matters:

Are you married or in a civil partnership?

Yes No

If yes, had your spouse/civil partner consented to this application?

If no, the spouse's or civil partner's consent is needed to protect their occupancy rights. If this is the case, please contact us as you must contact your spouse or civil partner to obtain their consent to the sublet.

What rent are you proposing to charge

£

Do you propose to charge a rent deposit?

Yes No

If yes, please specify the amount

Have you carried out house improvements/alterations?

Yes No

Have you received our permission?

Yes No

2. Details of proposed subtenant

Title (Mr/Mrs/Ms/Miss) delete as appropriate	
Name	
Relationship with tenant	
Current Address	
Post Code	
Home Tel No	
Mobile Tel No	
E-mail	
Name and Address of Employer (if applicable)	
Work Tel No	

Other people to live with the subtenant

Name	Relationship to subtenant	Date of Birth

Do you or anyone moving in with you have any disabilities or special requirements?

Yes No If yes please give details:

Are there any other reasons that could affect this application?

Yes No If yes please give details:

For example, are there any legal orders in force that might prevent the tenancy being sublet to the proposed subtenant; previous tenancy conduct of the proposed subtenant)

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Warning

Any false information you provide either verbally or in writing will, apart from possibly making you liable to legal proceedings, result in the cancellation of your application to become a tenant.

If we discover after we have approved your application that you have deliberately provided false information or have deliberately kept back information you should have given us, you will be liable to legal proceedings.

3. Declaration

I have read and understood the above warning conditions and declare that the information I have given on this form is true in all respects. I authorise Weslo Housing Management if deemed necessary to make enquiries in connection with my application with other agencies, including, current or former landlords, Lender, Social Work Department, local Council, etc.

I/We formally apply to sublet my/our tenancy to (insert name(s) of proposed subtenant(s))

Signed:		Date:	
Signed:		Date:	

FOR OFFICE USE ONLY

Date Received :		Date Acknowledged :	
Date Passed to Housing Officer :		Date of Home Visit (if applicable) :	
Does Tenant Have RTB Tick as appropriate	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Comments:			